



ORDER OF MALTA
Federal Association

The Process

1. Put the Inmate's ID Number on the envelope
2. Use the Order of Malta (OM) address as your return address on your envelope
3. Use the Order of Malta address on your letterhead
4. You may use a "pen" name or your first name. (Do not include your last name)
5. You may send letters directly to the Inmate but make certain to use the OM PO Box as the return address and not your personal address.
6. The inmate will send his reply to the OM PO Box
7. This will be forwarded to your personal address.

Sample envelope

OM Pen Pal Program
Your first name *Jane*
PO Box 34442
Bethesda, MD 20827

Inmate name & ID #
John Doe ID# 000000
Facility Address – example
Minnesota Correctional Facility - Rush City
7600 - 525th St.
Rush City, MN 55069